

DEVELOPMENT & INFRASTRUCTURE

Marine Services - Operations

Pier Operations Coordinator (ORK 03171)

37 hours per week plus 10 hours contracted overtime per week over 20 weeks

Permanent

£28,659 - £31,1553 (including Distant Islands Allowance) plus Standby/Out of Hours payment

Orkney Islands Council – Marine Services is the Statutory Harbour Authority for the ports of Stromness and Kirkwall and the smaller ports of Scapa and Tingwall on the Orkney mainland. Stromness and Kirkwall Harbours are the primary ports which lifeline ferry services, to the outer Orkney islands and Scottish mainland ports, operate to and from on a daily basis. Both ports are popular cruise ship destinations and are at the centre of the marine renewable activities underway in Orkney waters. Local fishing fleet, commercial vessels, recreational vessels and coastal traffic all make for busy operational areas. Scapa Pier is the base for vessels servicing the oil port of Scapa Flow and also the import of fuel oils to storage tanks. Tingwall is a busy inshore fishing and internal ferry port.

Marine Services are looking to recruit a well-motivated person with proven management and leadership skills to assume the role of Pier Operations Coordinator. You will provide line management support to the Pier Masters employed at Stromness and Kirkwall Harbours and you will be responsible for ensuring compliance with the ports' Safety Management System, associated emergency and operational plans and byelaws.

In order to fully meet the challenges of this post you should have a minimum of three to four years previous experience serving in a position within the marine industry and a valid deck officer certification - minimum STCW Officer of the Watch (OOW) or Boat Masters Licence or RYA Level 2 with commercial endorsement or equivalent, along with additional training in International Ship and Port Facility Security code (ISPS), the Port Marine Safety Code (PMSC) and counter pollution.

You will be required to work under your own initiative, working within the operational procedures in place. A strong presence will be required within the port area and to manage, on a day to day basis, the many demands generated in a busy port environment.

You should be competent in working with standard Microsoft applications such as Word and Excel.

The post will be challenging and offers the chance to be involved in port activities and developments planned for a forward looking port authority.

The workplace will be divided between Stromness and Kirkwall Harbours so you must have a full UK driving licence.

Training will be provided where necessary to the successful applicant.

For a discussion about this post please contact Alistair Wylie, Deputy Harbour Master (Operations) on 01856 873636 ext 3603.

Application packs are available from Customer Services, Council Offices, Kirkwall, Orkney, KW15 1NY, tel: 01856 873535 or email customerservice@orkney.gov.uk

Please note CV's will not be accepted

Closing date: 31 March 2019